All Pakistan Customs Agents Association (REGD.)

آل پاکستان کسٹمز ایجنٹس ایسوسی ایشن (رجسٹرڈ)

APCAA/EC-4/2026
3rd July 2026

ELECTIONS RULES / PROCEDURES AND CONDUCT TO BE ADOPTED IN THE ELECTION TO BE HELD ON 15TH SEPTEMBER 2026 FRAMED BY THE EXECUTIVE COMMITTEE

1) In continuation of Election Notice No. APCAA/EN-1/2026 dated 3rd July 2026 for the Election of APCAA to be held on 15TH September 2026, the **Executive Committee** in its 7th Emergent Meeting held on 03-07-2026 framed the procedures and Rules as follow:

2) *The Election will be conducted on 30 vacant seats.*

3) *Nomination Forms shall available from Head office / zonal office-Lahore of the Association on request of valid member of the Association on his firm Letter Head.*

   i) *Fee for each Nomination Form is Rs. 5,000/- (Non Refundable)*

Election Fee

   ii) *In shape of Pay Order / D.D. in favor of "**ALL PAKISTAN CUSTOMS AGENTS ASSOCIATION**" **Associates Class** Rs:**2 5,000/-** (Non Refundable).*
   iii) *In shape of Pay Order / D.D. in favor of "ALL PAKISTAN CUSTOMS AGENTS ASSOCIATION" **Corporate Class** Rs: **25,000/-** (Non Refundable).*

4) *The candidates should submit nomination forms in original along with required documents.*

5) Withdrawal shall be submitted by the contestant in person before the Election Commission on firm's letterhead bearing his/her signatures & official seal, the contestant will give his/her thumb impression in front of the Election Commission. No withdrawal will be entertained if the contestant is not present at time of submitting his withdrawal. Once withdrawal is submitted it will be treated as final.

ELECTION DAY:

6) The Election Commission is fully empowered and by the mutual understanding of candidates can frame further code of conduct for Election Day.

7) Voting shall start at 9:00 a.m. to 5:00 p.m. and Prayer/Lunch break between 01:00 p.m. to 02:00 p.m. however; persons entered in the polling area within the specified time will be allowed to cast their votes.

8) Polling hours may be extended or re-scheduled by the Election Commission.

9) After entering the election area the voter will obtain voter slip from the polling staff, the polling staff will verify the voter by inspecting the original CHAL Booklet, smart card of the Association & original CNIC and will issue polling slip showing the polling booth Number, name and S. No. of the valid voter after obtaining his/her signature on the voter list.

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Opp. Custom House, Karachi, Pakistan.
Phone: 0092-21-32311155-66

Regional Office:
Suite No. 27, 2nd Floor,
73 Taj Arcade, Jail Road, Lahore.

E-mail: apcaa.pk@gmail.com, info.apcaa@gmail.com / Web:www.apcaa.com.pk

10) After obtaining the voter slip the voters will proceed to respective polling booths where presiding officers appointed by the Election Commissioner will verify the voter by inspecting the original CHAL Booklet, smart card of the Association or original CNIC, the polling agents will also be allowed to verify the voters, in case any dispute regarding identification or verification of valid vote is arise, the Election Commissioner will be the final authority to decide the matter.

11) Thereafter presiding officers will issue the Ballot Paper to the voter duly signed by them, and will get signatures on the voter list and counterfoil of the Ballot paper, Ballot Paper not bearing the signature of the presiding officers will be treated as invalid.

12) On receipt of the ballot papers the voter would mark tick (✓) against total of fifteen (15) candidates as mentioned at Para 3.

13) After obtaining the ballot paper the voter shall not be allowed to leave the booth until and unless he/she drop the ballot paper in the box placed before the presiding officer in the respective booths.

14) The Election Commission shall be responsible to maintain the secret balloting, and shall be responsible for the proper account of ballot papers, including unused and casted votes.

15) No voter shall be allowed to remain in the election premises after casting vote.

16) The Election Commission shall be in-charge for all arrangement connected with elections including counting of Votes and announcement of results.

17) Counting of votes shall take place immediately after the polling hours by the Election Commission.

18) Provisional results will be declared by the Election Commission duly signed immediately after the counting of casted votes.

19) The Members of the Executive Committee will be elected by simple majority, however in case where two or more candidates secure equal number' of votes, the candidate shall be elected by a draw.

20) No convincing, distribution, of hand bills etc., would be permitted within the election premises.

Regards,

Syed Nayyar Raza Zaidi
Secretary General
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